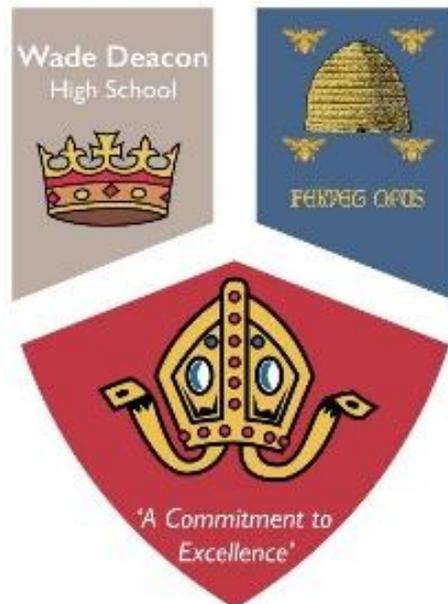




# Medical Conditions Policy 2019-2020



Policy & Procedure Number: 38

Date of Board of Governors Review: Summer 2019

Next Review Due: Summer 2020

School Link: Mr Sean Moran

Revision Number: 03



## **1 RATIONALE**

Wade Deacon High School is committed to support all pupils with medical conditions and endeavours to offer pupils with medical conditions the same opportunities as others in the school.

## **2 AIMS**

- 2.1 All staff understand their duty of care surrounding pupils with medical conditions.
- 2.2 The school understands that certain medical conditions are serious and can be potentially life threatening, particularly if ill managed or misunderstood.
- 2.3 All staff understand the common medical conditions that affect children at this school.
- 2.4 This school allows adequate time for staff to receive training on the impact medical conditions can have on pupils.
- 2.5 Staff receive additional training about any children they may be working with who have complex health needs supported by an individual risk assessment or Individual Health Care Plan.

## **3 STAFF RESPONSIBILITIES**

- 3.1 Within the classroom, the teacher has responsibility for the safeguarding of pupils in their care. Class teachers should frequently refer to individual risk assessment or Individual Health Care Plan to ensure that they are up-to-date with any changes to the support of pupils with medical conditions.

## **4 ADMINISTERING MEDICATION AT SCHOOL**

- 4.1 The school will seek to ensure that pupils with medical conditions have easy access to their emergency medication.
- 4.2 The school will ensure that all pupils understand the arrangements for a member of staff (and the reserve member of staff) to assist in helping them take their emergency medication safely.



- 4.3 The school understands all use of medication is done under the appropriate supervision of a member of staff at this school unless there is an agreed plan for self- medication. Staff should be aware if pupils are using their medication in an abnormal way and should discuss this with the child and refer to the designated safeguarding officer.
- 4.4 Parents/carers at this school understand that if their child's medication changes or is discontinued, or the dose or administration method changes, that they should notify the school immediately. Parents/carers should provide the school with any guidance regarding the administration of medicines and/or treatment from the GP, clinics or hospital.
- 4.5 If a pupil at this school refuses their medication, staff will record this and follow the defined procedures. Parents/carers will be informed of this non-compliance as soon as possible.
- 4.6 All staff attending off-site visits are aware of any pupils on the visit who have medical conditions. They will receive information about the type of condition, what to do in an emergency and any other additional support necessary, including any additional medication or equipment needed.
- 4.7 If a pupil misuses medication, either their own or another pupil's, their parents/carers are informed as soon as possible. The school will seek medical advice by ringing A&E if this situation arises. In such circumstances, pupils will be subject to the school's usual disciplinary procedures.

## **5 RESIDENTIAL VISITS**

- 5.1 Parents/carers are sent a residential visit form to be completed and returned to school before their child leaves for an overnight or extended day visit. This form requests up- to-date information about the pupil's current condition and their overall health. This provides essential and up-to-date information to relevant staff.
- 5.2 All residential visit forms are taken by the relevant staff member on visits where medication is required. These are accompanied by a copy of the pupil's individual health plan.



## **6 PHYSICAL ACTIVITY**

- 6.1 This school understands the importance of all pupils taking part in sports, games and activities.
- 6.2 The school seeks to ensure all classroom teachers, PE teachers and sports coaches make appropriate adjustments to sports, games and other activities to make physical activity accessible to all pupils.
- 6.3 Teachers and sports coaches are aware of pupils in their care who have been advised, by a healthcare professional, to avoid or to take special precautions with particular activities.
- 6.4 The school ensures all PE teachers, classroom teachers and school sports coaches are aware of the potential triggers for pupils' medical conditions when exercising and how to minimise these triggers.
- 6.5 The school ensures all pupils with medical conditions are actively encouraged to take part in out-of-school clubs and team sports.

## **7 SHORT TERM CONDITIONS**

- 7.1 if a pupil requires medication in school for a short-term condition i.e. injury or illness, a consent form will need to be signed by parents/carers with full instructions given. All medication should be supplied in full packaging with pharmacy labels and instructions included. No packs or individual tablets will be accepted. At the end of the short-term condition any leftover medication must be collected from first aid otherwise it will be disposed of in the appropriate manner.